GEORGE ABBOT SCHOOL

Headteacher: Kate Carriett Woodruff Avenue, Guildford, GU1 1XX www.georgeabbot.surrey.sch.uk 01483 888000



Mr Richard Soan Richard Soan Roofing Services Davey's Lane Lewes East Sussex BN7 2BQ

17th October 2023

Dear Richard

As we draw near the completion of the roofing project, I wanted to let you know that it has been an absolute pleasure working with your team here at George Abbot School. Under the direction of Michael Wedlake our surveyor, the project could not have run any more smoothly.

As you are aware due to the length of the project we needed to remove and replace one the roofs whilst students were on site. Before any work commenced it was great to meet with Anthony and share my risk assessment with another health and safety professional, especially one who I knew would be visiting site unannounced for the duration of the project.

Dale and Dan were brilliant at keeping in touch, attending site meetings, and responding very quickly to any queries. It felt very much that it was a collaborative project with everyone "pulling in the same direction." It was certainly lovely during the recent torrential downpours to not have to worry about the two roofs we replaced leaking, and they look spectacular.

I would especially like to say a big thanks to Brad and his on-site team. We had strict vehicle movement rules for them and all their deliveries, and these rules were always adhered to. Brad was available to talk to at any time and again responded very quickly, especially when plans made the previous day to keep the children safe whilst scaffolding was delivered, needed to be changed for reasons outside of our control.

The project has been completed on time and on budget despite the awful weather we had during the school holidays, which reflects well on my team as well.

As you may know I am leaving George Abbot at the end of the year to take up the post of Estate Manager across all fifteen schools within the Learning Partners Academy Trust. I therefore hope to be able to work with your team in the future on other school roofing projects.

Yours Sincerely

Sally Cave

Head of Premises

